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PANCHAYATI RAJ AND DRINKING WATER
DEPARTMENT

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No. 17-NREG-11-1123/17- 9850 /PR&DW

Date: 24.05.2018

**Guidelines for construction & operationalization of Gram Panchayat
Level Federation (GPLF) Buildings under MGNREGS**

Rationale:

State Government have taken an initiative for construction of GPLF building under MGNREGS to provide durable asset for the cause of sustainable livelihood of GPLF members, to create an environment for enhancement of their per capita income and above all to assimilate them in to the mainstream of socio economic activity.

It is envisaged in para 4.III (ii) of the Schedule- I under sub-section 3 of Section 4 of the Mahatma Gandhi National Rural Employment Guarantee Act, 2005 that common work-shed for livelihood activities of Self Help Groups (SHGs) is categorized under Category-C assets (Common Infrastructure for NRLM compliant SHGs) in the focus area of MGNREGS. Further, Para 4.IV (v) of the Schedule-I enlists "Construction of Buildings for Women Self Help Groups' Federations" in the category of Category-D assets (Rural Infrastructure). Hence construction of Gram Panchayat Level Federation (GPLF) Building meant for the aforesaid purpose comes under the purview of permissible activity under MGNREGS.

Purpose:

The purpose of providing durable rural infrastructure (asset) for the GPLF of the SHGs of the concerned Gram Panchayat is to facilitate them:

- to conduct meetings;
- to keep records & registers.;
- preservation of raw materials as well as finished products of the SHGs affiliated to the GPLF.

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Funding:

- | | | |
|--|---|---|
| 1. Scheme | : | MGNREGS. |
| 2. The estimated cost of GPLF building | : | Rs.12.50 Lakh. |
| 3. The wage material ratio | : | As per the Model Estimate |
| 4. Person-days to be generated
(unskilled labour) | : | As per the Model Estimate |
| 5. Unskilled wage Rate | : | Rs. 182/- per day w.e.f. 01-04.2016. |

Site Selection:

The GPLF building may be taken up in the premises of the Gram Panchayat office if space is available. In case, space is not available in the Gram Panchayat office, the concerned BDO will file requisition before the concerned Tahasildar for alienation of land. The site should be selected preferably within the locality. The site for the construction shall be non-objectionable and free from any litigation. The Tahasildar will submit the alienation proposal to the site selection committee under the Chairmanship of the Sub-Collector. The Sub-Collector will finalise the proposal and submit to the Collector for approval. With the approval of the Collector, the Tahasildar will demarcate the land for construction of GPLF building.

Execution of the Project:

- A model estimate for the construction of GPLF building has been communicated to the concerned Districts vide this Department **Letter No.16444, dated 30-08-2017**, wherein the provisions for toilets, ramp for barrier free movement, electrical wiring and sanitary & PH fitting has been made.
- The cost effective process of building construction developed by Central Building Research Institute (CBRI), Roorkee in respect of Rural Housing may be adopted in construction of GPLF building wherever feasible.

Executing Agency:

The Panchayat Samiti will be the Executing Agency to execute the project. The project shall be completed within one year to avoid escalation of cost due to delay in completion of the project.



Handing Over of the Building:

After completion of the Project, the BDO will hand over the project to the concerned CDPO /DPM.

Operationalization:

The CDPO/DPM will execute an agreement with the Secretary of the GPLF for operationalization of the building with following terms and conditions.

Terms & Conditions:

1. **TENURE:**

The agreement will be executed for a period of 1(one) year which may be renewed on satisfactory utilization of the building by the GPLF. CDPO/DPM shall provide a certificate to that effect while recommending extension of the period of agreement.

2. **COLLECTION OF RENT:**

No rent should be collected from the GPLF.

3. **MAINTENANCE & REPAIR:**

The GPLF will take care of the maintenance & up-keeping of the building and will undertake minor repair works of the building out of its own resources.

4. **ACCOUNTABILITY:**

The Power bill will be paid by the concerned GPLF out of its own resources.

5. No work for addition/ alteration of the building shall be taken up by the GPLF without the prior approval of the BDO.

6. The GPLF will not let out the building to any third party. The building shall not be used for any purpose other than the purpose specified for its usage.

7. No intoxicant, combustible, hazardous or explosive materials shall be stored inside the GPLF building.

Monitoring & Supervision:

Representatives of Ministry of Rural Development/ Higher Officers of PR&DW Department/ Officers of NRLM/ OLM & other State Level Officers/ District Authorities/ Nodal Officer of the District/ BDO etc. can visit the GPLF to assess the performance of the GPLF and to extend technical support. DPM will be the Nodal Officer of the GPLF under the direct supervision of PD, DRDA and make regular monitoring of the GPLF.

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Miscellaneous:

The Gram Panchayat shall provide at least two rooms in the market complex constructed out of CFC/SFC funds to the GPLF for sale & marketing of their product on priority basis on simple rent certified by the Assistant Engineer of the Block.

The Power bill and the rent of those rented rooms in the market complex will be borne by the GPLF.

The above instructions shall be scrupulously followed.

24/5/2018
Principal Secretary to Government

Memo No 9851 /PR&DW date: 24.05.2018
17-NREG-11-1123/17

1. OSD to Principal Secretary PR&DW Department for kind information of Principal Secretary PR&DW Department.
2. PS to Director, Special Projects & Special Secretary for kind information of Director, Special Projects & Special Secretary.
3. PS Director, OLM for kind information of Director, OLM.
4. All Collector-cum-DPCs for information and necessary action.
5. All PD, DRDAs for information and necessary action.
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22/5/18
Additional Secretary to Government