



STATE INSTITUTE FOR RURAL DEVELOPMENT & PANCHAYATI RAJ
PANCHAYATI RAJ AND DRINKING WATER DEPARTMENT, GOVT. OF ODISHA



Manas Ranjan Debata
OAS (SAG)
DIRECTOR

No. 409 (30)/SIRD&PR, Bhubaneswar

Date : 16/02/2018

To

All Project Directors,
DRDAs.

Sub: Submission of absentee statement of the DPMs
engaged on outsource basis under RGSA.

Sir (s),

I am to say that 30 nos of manpower for positioning as DPMs in different DRDAs of different districts under RGSA have been deployed by M/s. Bhumeshree Consultancy & Marketing (P) Ltd., Bhubaneswar on outsource basis in response to this office letter No. 2945 dated, 06.12.2017.


In order to streamline the issues of submission of absentee statement of the DPMs, the required format is annexed here with for necessary action.

Accordingly, it is requested that the absentee statement in favour of the DPMs of the respective districts may please be communicated by 1st of every succeeding month in order to facilitate this office for release of their remuneration to the HRSPA.

Further, as per the ToR, the manpower engaged by the respective empanelled agency on outsource basis may be allowed to avail casual leave for a maximum period of 10 days in a calendar year (subject to exigencies of public service) i.e. one day casual leave per month subject to within the stipulated days during their engagement.

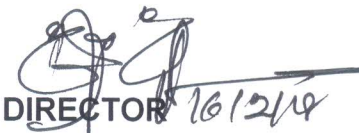
Encl:- As above.

Yours faithfully,


DIRECTOR 16/2/18

Memo No. 410 /SIRD&PR; Dated, 16/02/2018

Copy forwarded to the Joint Secretary to Government (C.B.), Panchayati Raj & Drinking Water Department, Odisha, Bhubaneswar for kind information and necessary action.


DIRECTOR 16/2/18

ABSENTEE STATEMENT

FOR THE MONTH OF _____ 201

IN RESPECT OF MR/MS. _____, DPM, DRDA, _____

No. of days in the month.	Period & No. of days availed as C.L.			Period & No. of days absent from duties.			Period & No. of days recommended for payment of remuneration.			Remarks.
	From	To	Total days.	From	To	Total days.	From	To	Total days.	

PROJECT DIRECTOR, DRDA